

MAPPING ROOMS TO CHANNELS

You will now need to map the rooms onto the sites that you want the rooms to sell on.

- Click on Settings and then click Channels.
- Click on the Options icon and then “Edit” on the Channel you want to map rooms to.
- Once HiSITE has connected to the channel and downloaded the rate plans (this will take a couple of seconds), scroll down to the bottom.

Package on Booking.com	Matching Dev Room	Min Stay
One-Bedroom Apartment(6N Minimum)	1 Bedroom - 5 night ▼	5
One-Bedroom Apartment(All Inclusive)	Not In Use ▼	

- The **Package on the Channel** is displayed on the left and the **Matching HiSITE Room** needs to be selected on the right.
- Click on the down arrow next to “Not in Use” to display all the rooms in HiSITE that have not as yet been mapped to this channel.
- Select the appropriate room that matches and Min Stay will automatically update.

Package on Booking.com	Matching Dev Room	Min Stay
One-Bedroom Apartment(6N Minimum)	1 Bedroom - 5 night ▼	5
One-Bedroom Apartment(All Inclusive)	1 Bedroom - 2 night ▼	2

- Click on Save Changes at the bottom of the page.
- If there is a problem, the message: **“Please correct the following mistakes:”** will appear at the top and it will highlight the issues.
- Scroll down and the room causing the problem will have a yellow exclamation triangle next to it.
- Once you have fixed the problem, click on Save Changes again.

Please note: When **new** rooms are mapped in HiSITE and you click on Save Changes, the rates and availability are automatically updated. So only map rooms once you have updated your rates and availability.